



Wellness is Traditional

JOB ANNOUNCEMENT

Position Title: Dentist
Department: Dental
Supervised By: Dental Director
Location: Alpine/Campo
Status: Exempt
Posted: October, 2017
Closing Date: Until Filled
Salary: \$22,243.52 - \$30,588.48 /Annually
Hours: Part Time (1 day per week), Monday - Friday between the hours of 8:00AM-4:30PM

GENERAL STATEMENT OF RESPONSIBILITIES:

SIHC Dentists provide the highest standard of dental care for SIHC patients. Diagnoses and treats dental conditions, injuries, malfunctions of the oral cavity and related issues by clinical examination, radiographs, and medical history.

SPECIFIC DUTIES AND RESPONSIBILITIES:

1. Provides dental care to SIHC patients within the scope of his/her licensure and in accordance with community standards of care.
2. Provides dental care to SIHC patients at any clinic designated by the SIHC Dental Director. May have to rotate with other dentists at the discretion of the Dental Director to provide the best coverage and patient satisfaction.
3. Keeps current with new techniques relating to all aspects of the dental field and related areas.
4. Coordinates and supervises staff functions and duties during patient care.
5. Maintains clear channels of communication with all the staff.
6. Participates in the IHS, state, and other dental reviews.
7. Documents appropriately in patient's charts and provides appropriate treatment code numbers.
8. Assists in implementing the organization's quality improvement plan.

9. Advises dental patients with after-hours dental emergencies.
10. Follows all SIHC policies and procedures.
11. Performs other duties as assigned.

QUALIFICATIONS:

Education/Experience: Current CA State License to practice Dentistry. At least 2 years experience in private practice or clinical practice. Experience with Dentrix and Nexgen computer systems preferred. CA radiation safety certified. Current DEA Controlled Substance Registration. Current CPR Certification.

Licenses/Certifications: A valid California driver's license is required at the time of appointment and must be maintained throughout employment. Applicant must be insurable under SIHC vehicle insurance policy at the time of hire and throughout employment.

Certifications and/or licenses appropriate to the positions required education and profession must also be valid and maintained.

Character: Applicants must have a reputation for honesty and trustworthiness. Must be responsible and able to exercise good judgment, accept administrative supervision, pay attention to detail, follow instructions, including the ability to interact effectively and communicate with people in a professional and courteous manner. Must be highly confidential and work as a team with other staff. Applicant should be sensitive to client's needs.

Skills: Strong team building, interpersonal, and organizational skills. Ability to establish and maintain effective peer relationships with coworkers within the Dental Department, clinic-wide, and the public. Must be able to express ideas clearly, concisely, address audiences effectively, and exercise balanced judgment in evaluating situations and making decisions. Willing to be part of a team and cooperate in accomplishing department goals and objectives. Ability to prioritize, meet deadlines, take initiative, be proactive, and function in a rapidly changing environment. Ability to work with people of all social and ethnic backgrounds and to resolve conflicts, negotiates situations, and facilitate consensus.

Physical and Personal Requirements: Normal clinic/office environment. Sit or stand for long periods of time. Reach, bend, climb, stoop, lift up to 25 lbs. repetitive hand movement; use and view PC. Reliable transportation and car insurance as required by the state. Travel as needed.

Other: Applicants must successfully pass a pre-screening tuberculin skin test or x-ray and a blood/urine drug screening test. Health must be adequate to perform all duties of the position. Applicant must complete SIHC Application and Authorization Form, both must be submitted to Human Resources prior to the close date indicated.

INDIAN PREFERENCE:

INDIAN PREFERENCE: In the filling of any SIHC job vacancy, preference may be given to qualified Native American Indians, pursuant to the Indian Preference Hiring Act, 25 USC 472, unless other laws require the filling of a vacancy without regard to Indian preference (e.g. Public Law (P.L.) 94-437, "Indian Health Care Improvement Act (IHCIA). To receive Indian preference for any SIHC position, the applicant must be enrolled, or be eligible for enrollment, as an American Indian with their Tribe, or must be certified as an American Indian from the designated Tribal Representative. Applicants claiming Indian preference must attach verification of their claim to the SIHC application, including Certification of form BIA-4432, which is available from the SIHC Human Resources Department. If verification is not or cannot be verified, the applicant will not receive Indian preference for purposes of the interview.