# Southern Indian Health Council, Inc.



4058 Willows Road, Alpine, CA 91901 Telephone: (619) 445-1188

## JOB ANNOUNCEMENT

Position Title: Physician Department: Medical

Supervised By: Medical Director Location: Alpine/Campo

Status: Exempt

Posted: May 29, 2015 Closing Date: Until Filled

Compensation: \$145,000-\$166,400/Annually DOE

Grant: N/A

Hours: Full time, Monday-Friday, 8:00AM-4:30PM

#### **GENERAL STATEMENT OF RESPONSIBILITIES:**

Under the supervision of the Medical Director, the Physician will provide primary care to patients. This position will deliver the highest standard of medical care; maintains compliance with all regulatory and professional guidelines; observes medical staff policies, and procedures

#### **SPECIFIC DUTIES AND RESPONSIBILITIES:**

- 1. Provides medical care to patients within the scope of his/her licensure and in accordance with community standards of care.
- 2. Observes and executes medical protocols, policies and procedures in compliance with AAAHC standards.
- 3. Provides feedback and collaborative approaches to ensure Continuous Quality Improvement. Supports implementation the organization's Quality Improvement Plan.
- 4. Maintains compliance with all aspects of regulatory and funding requirements including, but not limited to OSHA, CLIA, Title 22, insurance agencies, etc.
- 5. Other duties as assigned.

#### **QUALIFICATIONS:**

<u>Education and Experience</u>: Minimum of two years community based medical practice and in health care delivery and clinical systems. MD or DO degree with a

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California license to practice and board certification in Family Practice or Internal Medicine. Must possess current CPR and ACLS certification and DEA registration. Must be sensitive to Native American culture and values. Thorough knowledge of principles and practices of modern medicine related to public health services; structure and functions of public health organizations. General knowledge of state and federal laws pertaining to public health. Familiarity with managed care systems.

<u>License</u>: A valid California driver's license is required at the time of appointment and must be maintained throughout employment.

Applicant must be insurable under SIHC vehicle insurance policy at the time of hire and throughout employment.

Certifications and/or licenses appropriate to the positions required education and profession must also be valid and maintained.

<u>Character</u>: Applicants must have a reputation for honesty and trustworthiness. Must be responsible and able to exercise good judgment, accept administrative supervision, pay attention to detail, follow instructions, including the ability to interact effectively and communicate with people in a professional and courteous manner. Must be highly confidential and work as a team with other staff. Applicant should be sensitive to client's needs.

**Skills:** Strong supervisory, leadership, team building, interpersonal, and organizational skills. Ability to establish and maintain effective peer relationships with coworkers within the Medical Department, clinic-wide, and the public. Must be able to express ideas clearly, concisely, address audiences effectively, and exercise balanced judgment in evaluating situations and making decisions. Willing to be part of a team and cooperate in accomplishing department goals and objectives. Ability to prioritize, meet deadlines, take initiative, be proactive, and function in a rapidly changing environment. Ability to work with people of all social and ethnic backgrounds and to resolve conflicts, negotiate situations, and facilitate consensus.

<u>Physical and Personal Requirements</u>: Normal clinic/office environment. Sit or stand for long periods of time. Reach, bend, climb, stoop, lift up to 25 lbs. repetitive hand movement; use and view PC. Reliable transportation and car insurance as required by the state. Travel as needed.

<u>Other</u>: Applicants must successfully pass a pre-screening, including a tuberculin skin test or x-ray and a blood/urine drug screening test. Health must be adequate to perform all duties of the position. Applicant must complete SIHC Application and Authorization Form, both must be submitted to Human Resources prior to the close date indicated.

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### **INDIAN PREFERENCE:**

INDIAN PREFERENCE: In the filling of any SIHC job vacancy, preference may be given to qualified Native American Indians, pursuant to the Indian Preference Hiring Act, 25 USC 472, unless other laws require the filling of a vacancy without regard to Indian preference (e.g. Public Law (P.L.) 94-437, "Indian Health Care Improvement Act (IHCIA). To receive Indian preference for any SIHC position, the applicant must be enrolled, or be eligible for enrollment, as an American Indian with their Tribe, or must be certified as an American Indian from the designated Tribal Representative. Applicants claiming Indian preference must attach verification of their claim to the SIHC application, including Certification of form BIA-4432, which is available from the SIHC Human Resources Department. If verification is not or cannot be verified, the applicant will not receive Indian preference for purposes of the interview.

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